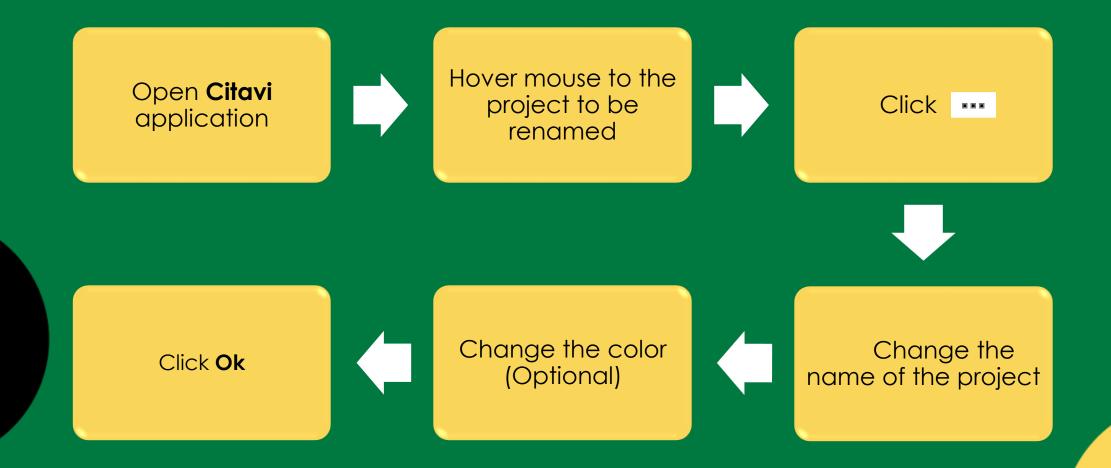
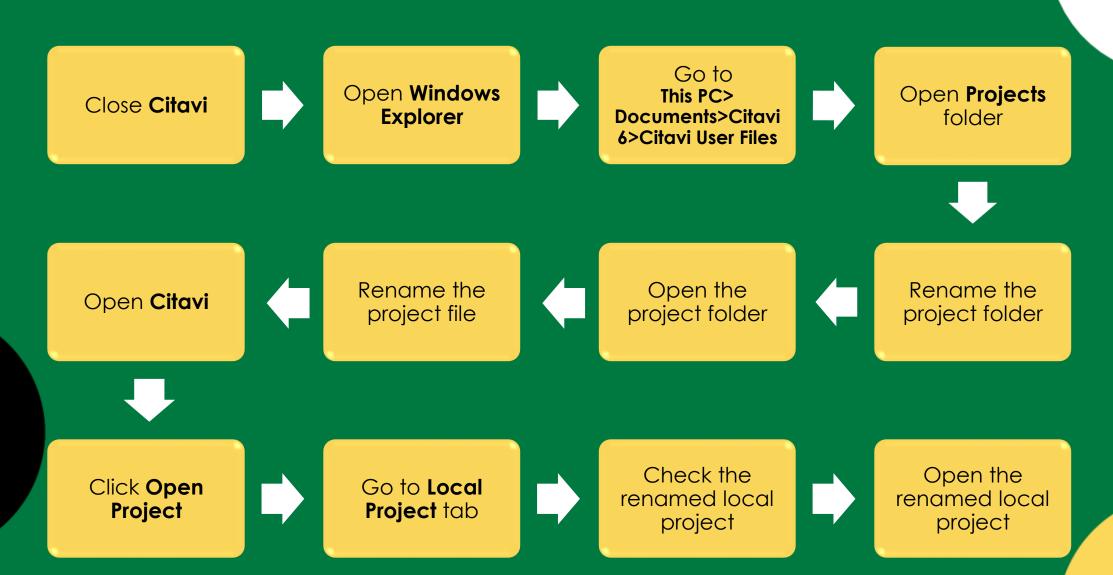
Management and Sources



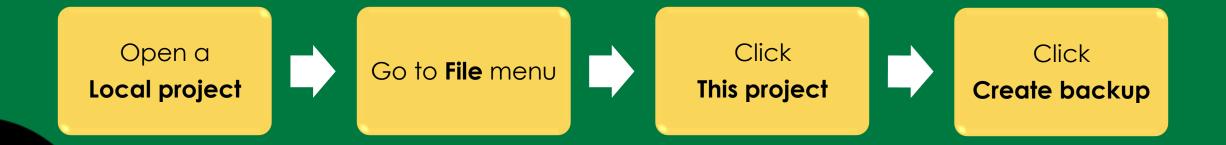
Renaming Cloud Project



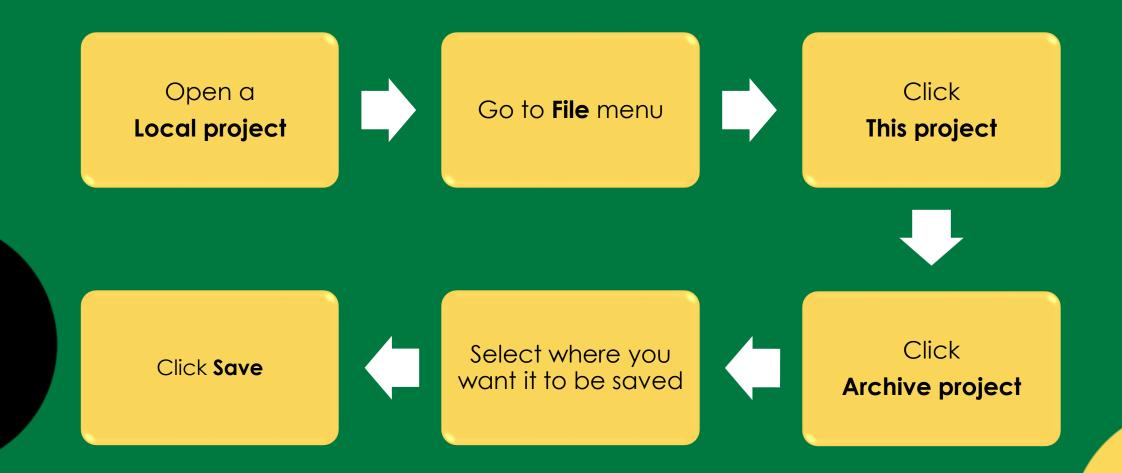
Renaming Local Project



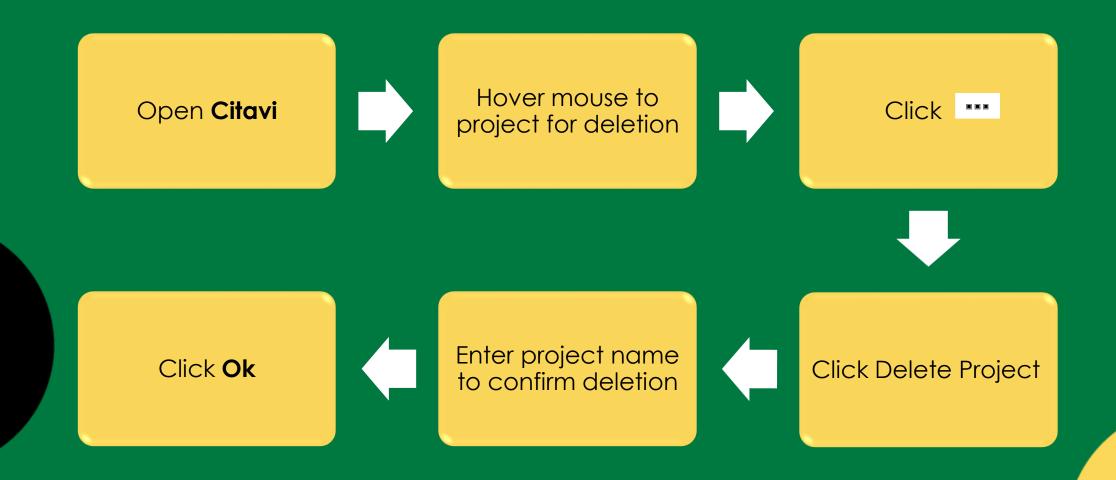
Creating Backup of Local Project



Archiving Local Project



Deleting a Cloud Project



Recovering a Deleted Cloud Project

Login to your AllAS email account



Find deletion confirmation email



Click Recover Project



On the Cloud tab, click the name of the recovered project



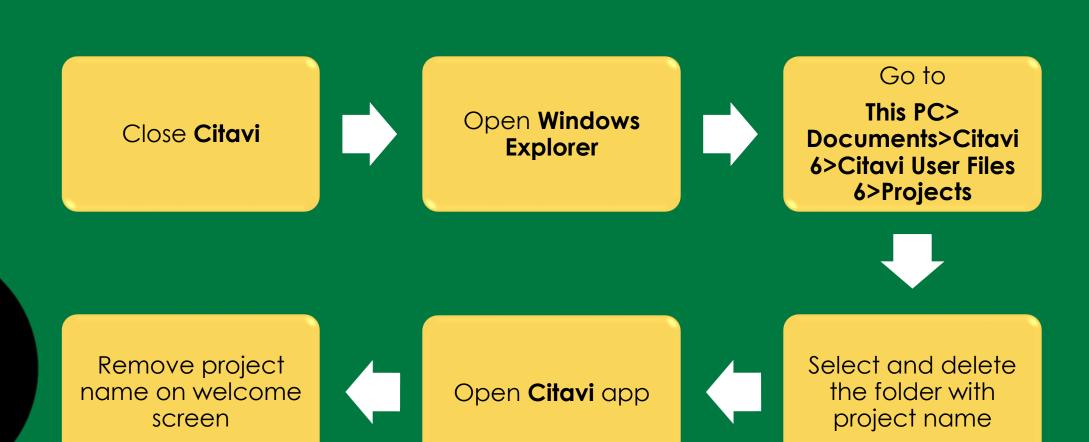
On the welcome screen,

click Open Project



Start Citavi

Deleting Local Project



Restoring Project from Backup

Open Windows Explorer



Go to

This PC>
Documents>Citavi
6>Citavi User Files
6>Backup



Search for the project to be restored



Rename the project (Optional)



Citavi will open the project with the word **Recovered**



Double click on the project

Using References to Another Project





On the menu bar, click **References**



Click
Copy or move to a
Citavi project



Click Finish

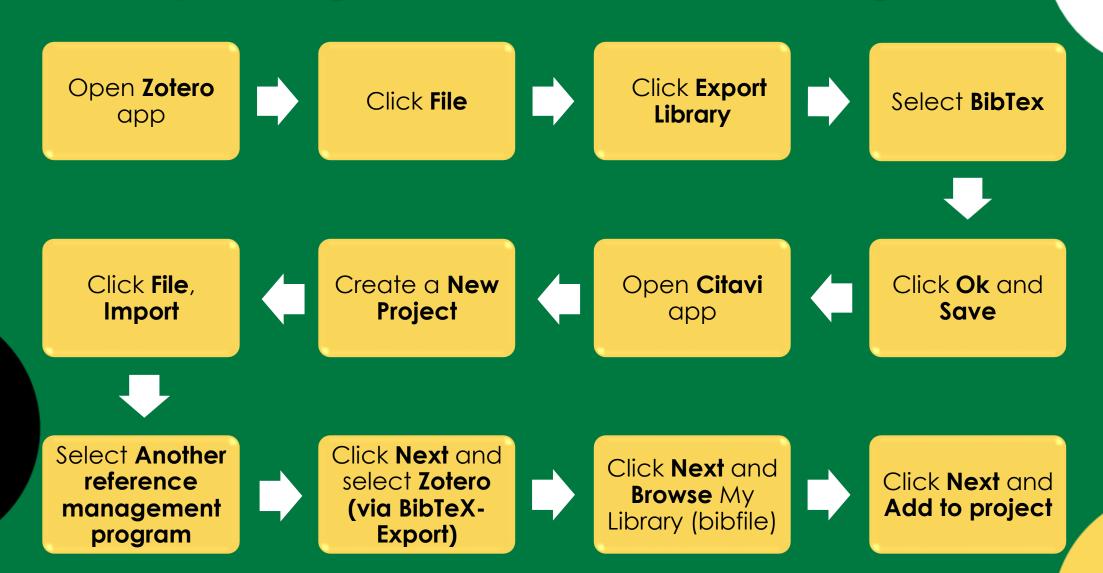


Click **Next**.
Select additional information as needed.



Select from the options according to your preference

Importing from Other RMS Program



Restoring Item from Recycle Bin

